

## Rental Application: Cover Sheet

Thank you for downloading the Ortak Group LLC Application. Before you save or print this application:

- The cover sheet is for landlord use and can be removed when sent to renters.
- Have each adult applicant (18 or older) fill out a separate application.
- This application can be emailed and completed on the computer.
- Need to add more questions? Edit the “Additional questions” section on page two to personalize the application. Make sure you save any changes before sending.

For more tools and checklists, be sure to visit the resources center.

Disclaimer: This is a general rental application provided for informational purposes only. Ortak Group LLC Group, Inc. does not make any guarantees as to the sufficiency of the questions included in this rental application or their compliance with applicable laws. This resource is not a substitute for the advice or services of an attorney; you should not rely on this resource for any purpose without consultation with a licensed attorney in your jurisdiction.

## Rental Application

### Applicant information

Name: First	Middle	Last	Birth date	Social security #
<input type="text"/>				
Email address:		Home phone	Cell phone	Driver's license # All
<input type="text"/>				
other occupants (under 18):		Birth date		Relationship to applicant
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				

### Rental history

Current residence				
Address		City	State	ZIP
<input type="text"/>				
Monthly rent		Dates of residency (From/To)		Reason for moving
<input type="text"/>				
Owner/Manager's name		Phone number		
<input type="text"/>				
Previous residence				
Address		City	State	ZIP
<input type="text"/>				
Monthly rent		Dates of residency (From/To)		Reason for moving
<input type="text"/>				
Owner/Manager's name		Phone number		
<input type="text"/>				

### Employment history

Current employer		Occupation		
<input type="text"/>				
Employer address		Employer's phone		Dates of employment
<input type="text"/>				
Name of supervisor		Monthly pay		
<input type="text"/>				
Previous employer		Occupation		
<input type="text"/>				
Employer address		Employer's phone		Dates of employment
<input type="text"/>				
Name of supervisor		Monthly pay		
<input type="text"/>				

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Credit history

	Bank/Institution	Balance on Deposit or Balance Owed
Checking account	<input type="text"/>	<input type="text"/>
Savings account	<input type="text"/>	<input type="text"/>
Credit card	<input type="text"/>	<input type="text"/>
Auto loan	<input type="text"/>	<input type="text"/>
Additional debt:	<input type="text"/>	<input type="text"/>

References

Name	Phone Number	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

General information

Have you ever been late or delinquent on rent? Have	<input type="checkbox"/> Yes	<input type="checkbox"/> No
you ever been party to a lawsuit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you smoke?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have any pets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, list type, breed, weight, and age. <input type="text"/>		
If yes to any of the above, please explain why.		
<input type="text"/>		
<input type="text"/>		
<input type="text"/>		

Why are you moving from your current address?

  

Is there anything negative in your credit or background check you want to comment on?

  

Rental application fee: \$ \_\_\_\_.

☐ Paid

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Additional questions:

**Agreement & Authorization**

By signing this application, I verify that the statements in this application are true and correct. I authorize the use of the information and contacts provided to complete a credit, reference, and/or background check. I understand that false or lack of information may result in the rejection of this application.

Signature of applicant:

Date: